



INFORMATIONAL MEMO

TITLE:	REMINDER FOR PROVIDER AGENCIES TO ACCESS THE INCIDENT MANAGEMENT AND PREVENTION STRATEGIES TRAINING
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	MAY 26, 2021
DIVISION AND OFFICE:	BENEFITS AND SERVICES MANAGEMENT DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	HOME AND COMMUNITY-BASED-SERVICES (HCBS) WAIVERS
KEY WORDS:	HOME AND COMMUNITY BASED-SERVICES, HCBS, PROVIDER, PASAS, INCIDENT MANAGEMENT, PREVENTION STRATEGIES, TRAINING, CIRS, INCIDENT REPORTING
INFORMATIONAL MEMO NUMBER: HCPF IM 21-034	
ISSUE DATE: MAY 26, 2021	
APPROVED BY: CANDACE BAILEY	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Informational Memo is to remind to all Home and Community-Based Services (HCBS) provider agencies of the need to complete the required training developed by The Department of Health Care Policy & Financing (Department) entitled "Incident Management and Prevention Strategies."

Information:

The Department developed and hosted a training that reviewed case management and provider processes for Incident Management, in addition to prevention strategies regarding incidents. This training is required for all HCBS Provider Agencies. If your Provider Agency was unable to attend one of the four live training sessions hosted by the Department in June 2020 and has yet to access the recorded webinar training on the Department's [HCBS Waiver Critical Incident Reporting](#) website, then your Provider Agency must do so by **June 25, 2021**.

To access the recorded webinar, Provider Agencies can follow this [link](#) to register and access the recording or go to the Department's [HCBS Waiver Critical Incident Reporting](#) web page. The recording link can then be found under the "CIRs Webinars" section and is the first item listed, titled "Incident Management and Prevention Strategies Training Webinar." Be sure your Provider Agency registers for and completes the recorded training, rather than simply accessing the webinar's PowerPoint slides. Every HCBS Provider Agency must complete this required training no later than **June 25, 2021**.

Attachment:

None

Department Contact:

HCPF_HCBS_Questions@state.co.us